

CLASS & TUTOR INFORMATION

Evening class hours 6p-8

Please call to schedule a class

615-331-4335

Basic Classes

Computer Basics

Excel Basic

Internet Navigation and Email

My Picture Basics

Microsoft Word Basic

Publisher Basic

Powerpoint

Intermediate Classes

Excel Intermediate

Windows Vista Overview

Microsoft Office 2007 Overview

Resume Building

Creating a Highlights Video

Cherri McCrary

Teaches classes at our store location



Nashville
Computer Techs
"Good Service and Solutions"

COMPUTER CLASSES



2008



**COMPUTER AND SOFTWARE
TUTORING AVAILABLE**

Nashville Computer Techs offers specialized classes suitable for adults, seniors, and teenagers. The classes are small to allow for more individual attention.

The basic to advanced computer curriculum is geared for those new to computers, and well as those who wish to improve existing computer skills.

Nashville Computer Techs offers training classes in its brand new facility located just off Nolensville Road, right next to Pie-in-the-Sky-Pizza at:

**6911 Lenox Village Drive #G101
Nashville, TN 37211**

YOU CAN LEARN!

- Become more productive in your job
- Be more efficient in your day-to-day life
- Get real life experience with relevant skills
- Learn from certified instructors

Class Packages

Basic Computing 101

Learn computer basics, such as: Basic Computer Navigation, Internet Navigation/Email, Digital Picture Basics
3 Class Package Price (6 hrs.) - \$270 (\$30 off)

Fun with Digital Photography

Come and see what you can do with your digital pictures.
Course include: Digital Picture Basics and Vacation Story - A Highlight Video
2 Class Package Price (5 hrs.) - \$230 (\$25 off)

Help for Job Hunters

Review rules for preparing resumes, create professional resumes and cover letters with Microsoft Word Templates, Search and apply for Jobs
2 Class Package Price (5 hrs.) - \$230 (\$25 off)

Microsoft Office Applications Silver - Home or Business Management

Choose from Basic to Intermediate - Word, Excel, Outlook, or Publisher
3 Class Package Price (6 hrs.) - \$270 (\$30 off)

Microsoft Office Applications Bronze - For Students

Choose from Basic to Intermediate - Word, PowerPoint, Publisher
3 Class Package Price (6 hrs.) - \$270 (\$30 off)

Microsoft Office Applications Gold

Choose from Basic to Intermediate - Word, Excel, Outlook, PowerPoint, and Publisher
5 Class Package Price (10 hrs.) - \$425 (\$75 off)



Individual Class Rates and Fees

Registration/Materials Fee ~~\$25~~ WAIVED

One Hour Course \$55
Choose any one hour course

Two Hour Course \$105
Choose any two hour course

Three Hour Course \$155
Choose any three hour course

Visit us online:

WWW.NASHVILLECOMPUTERTECHS.COM

**For more information or to
sign up, email us:
support@nashvillecomputertechs.com**

Call us:

(615) 331-4335